



INDIAN STATISTICAL INSTITUTE

203 Barrackpore Trunk Road
Kolkata 700108

Tender ID No. ISIK/HGU/23-24/E214/05

Date: 03.10.2023

NOTICE INVITING TENDER

Tenders are invited from interested suppliers for procurement of the following:

| Sl. No. | Item Description | Quantity |
|---------|---|----------|
| 01 | Pyromark Q48 Advanced CPG Reagents (4×48) | 01 |
| 02 | Pyromark Q48 Magnetic Beads (300) | 02 |

ESTIMATED TENDER VALUE: 50,000

Last date of submission of bid: 17.10.2023

Delivery (including completion of installation, if any): Within 30 days of date on Purchase Order

Your Quotation shall comprise of two parts: (a) **Technical Bid** (b) **Price Bid**

Both the parts must be submitted separately in two envelopes labeled clearly as “Technical Bid” and “Price Bid” respectively, and these shall be put in a third envelope. All three envelopes shall be superscribed with the following:

Tender Enquiry No. ISIK/HGU/23-24/E214/05

Dated: 03.10.2023

Due on: 17.10.2023

Quotation must be sent in sealed cover either by post or hand delivery to the following address within the deadline mentioned above:

Dr. Raghunath Chatterjee
Human Genetics Unit
1st Floor Kolmogorov Bhavan
Indian Statistical Institute
203 B.T. Road
Kolkata 700108.

The quotation will be considered as cancelled if the documents required for the two bids are not submitted in the correct envelopes.

| Time Schedule for Tender | |
|---------------------------------------|------------|
| Date of uploading of NIT | 03.10.2023 |
| Bid Submission Starts | 03.10.2023 |
| Bid Submission ends | 17.10.2023 |
| Date of Opening of Technical Bid | 18.10.2023 |
| Date of opening of Financial Proposal | 18.10.2023 |

In case the bidder is not a registered supplier of ISI, copies of the following documents must be attached with the Technical bid:

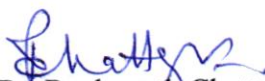
- i) GST Registration Certificate
- ii) Trade License
- iii) Current Bank Solvency Certificate not less than estimated tender value issued within one year from the date of tender.

An UNDERTAKING about the unconditional acceptance by the bidder of Terms and Conditions as stipulated in the attached document is to be submitted along with the technical bid, in the specified format.

Bids not submitted in the specified format or not accompanied by the requisite undertaking are liable to be rejected.

MSME Criteria: An organization having MSME registration of Government of India will get benefit as per MSME relaxation rules.

General Terms and Conditions as well as formats for submission of bids are mentioned in the attached document.



Dr. Raghunath Chatterjee
 Head of the Department
 Human Genetics Unit
 Indian Statistical Institute
 203 B.T. Road
 Kolkata 700 108

Name of the Contact Person: Dr. Tilak Nayak

Contact No.: 9875404287 e-mail id: tnayak078@gmail.com

GENERAL TERMS AND CONDITIONS RELATED TO SUBMISSION OF BIDS

1. Penalty for suppression/ distortion of facts

Submission of false document(s) by vendor is strictly prohibited and may be liable for civil and criminal action.

2. Validity of the tender

Offer must remain valid for 30 days from the date of opening of the price bid.

3. Payment terms

All rates should be quoted in INR only. Offer in any other currency will be rejected. Bids containing clauses like "Rates are subject to exchange rate fluctuations" will be rejected.

Payment will be made after satisfactory receipt of goods and installation, commissioning, testing and completion of all contractual obligations. Partial payment against partial supply within scheduled delivery period will not be admissible.

4. Tender Submission

Suitable arrangements for receipt of the sealed tenders during the submission period through conspicuously located tender boxes in the procuring unit/section should be ensured. In case of bulky tender documents, there should be provision in NIT for submission of bids to designated officials by hand.

5. Opening and Evaluation of Tender

A. Technical Bid

- i) Technical bid will be opened by the designated tender opener (generally, the head or his/her representative) of the procuring unit or section.
- ii) Cutting/overwriting/insertions must be accounted for by marking and putting initials.
- iii) During technical evaluation, the tender opener, on behalf of the procuring unit or section may summon bidders and seek clarification/ information or additional documents or original hard copy of any of the documents already submitted. If these are not produced within the stipulated period, the bid may be liable for rejection.
- iv) The procuring unit/section will summarize the evaluation of technical bids in the specified format (<https://www.isical.ac.in/~cpc/nit.php>) and will send the summary sheet along with all technical bids to CPC for further processing.

B. Financial Bid

- i) Financial bid of technically eligible vendors will be opened in a meeting (date and time will be intimated to the vendors well in advance) of the Central Purchase Committee.
- ii) At most two duly-authorized representatives of each technically eligible bidder may remain present during the opening of the price bid.
- iii) Cutting/overwriting/insertions must be accounted for by marking and putting initials.