

INDIAN STATISTICAL INSTITUTE
203, BARRACKPORE TRUNK ROAD
KOLKATA - 700 108

NOTICE INVITING e-TENDER

E-tender ID No.: 2021_ISICA_622919_1

NIT No.: ISIKOL/EU/NIT-01/21-22

Date: 17/03/2021

1. e-Tenders are invited through Two Bid System (Technical Bid & Price Bid) from experienced, resourceful and bonafide contractors for the following work(s) of Indian Statistical Institute:

Sl. No.	Name of the Work	Estimated Cost (₹) excluding GST	Time of Completion
1	Annual Rate contract for day-to-day maintenance & minor civil works at ISI, Kolkata Campus (2021-22).	17,50,000.00	12 (Twelve Months)

SCHEDULE OF e-TENDERING

A)	Date & Time of Publishing of Tender	18/03/2021 at 10.00 A.M.
B)	Downloading of Tender Documents form Web site of www.eprocure.gov.in	From 18/03/2021 at 10.00 A.M. to 24/03/2021 up to 3.00 P.M.
C)	Date & time of online submission of technical and financial bid	From 18/03/2021 at 10.00 A.M. to 24/03/2021 up to 3.00 P.M.
D)	Last date of submission of "Bid Security Declaration Form" and "Form of Tenderer" in Original at Engineering Unit, ISI, Kolkata.	25/03/2021 up to 3.00 P.M.
E)	Date & Time of opening of technical bid	25/03/2021 at 3.30 P.M. or thereafter.
F)	Date & Time of opening of price bid	Price Bid of the technically qualified bidders only will be opened on a later date to be notified in the website.

2. The intending tenderer satisfying the following technical criteria may participate in the tender.

i) **Work Experience:** The tenderer should have experience of executing at least **3 (three)** similar works, each value not less than of **₹ 7.00 Lakhs** or at least **2 (two)** similar works, each value not less than of **₹ 10.50 Lakhs** or at least **1 (one)** similar works, each value not less than of **₹ 14.00 Lakhs** during the last 7 (seven) years ending on the last day of the month previous to the one in which the tenders are invited, under the CPWD, State PWD, Indian Railways, Military Engineering Services, Border Roads Organizations any other Government organization or similar Government Institute/University. **Credential has to be in the form of completion certificate with respect to the work and its work order.** Final BOQ of the work may have to be submitted, on demand.

ii) **Following valid and up to date documents are to be submitted online as indicated in Para -8 below:**

a) *Trade Licence*

b) *Pan Card*

c) *Income Tax Return Last 3 (Three) Financial year*

d) *GST Registration Certificate*

e) *Professional Tax Registration Certificate & Challan*

f) *Bank Solvency Certificate Last 1 (One) Year of value being equivalent to the estimated cost of the tendered work.*

g) *Audited Balance Sheet for Last 3 (Three) Financial Years*

h) *Employees Provident Fund Registration & Bank Challan (Last Month)*

i) *ESI Registration & Bank Challan (Last Month)*

j) *Annual Labour Return (For Last Financial year) electronically submitted in Shram Suvidha Portal*

Any other relevant document may have to be submitted on demand.

3. The tender document consisting of Notice inviting e-tender, specifications, the schedule of quantities of various items to be executed and the of terms and conditions of the contract to be complied with and other necessary documents can be downloaded from website **www.eprocure.gov.in** free of cost.

Note: Tenderer not registered on the website mentioned above, are required to get registered beforehand.

4. **"Bid Security Declaration Form"** as per Annexure-A duly filled in and signed by the tenderer shall be scanned and uploaded on the e-tendering website within the period of tender submission and the original Form should be deposited in sealed envelope at the Engineering Unit of Indian Statistical Institute.

5. **“Form of Tenderer” as per Annexure-B** duly filled in and signed by the tenderer shall be scanned and uploaded on the e-tendering website within the period of tender submission and the original Form should be deposited in sealed envelope at the Engineering Unit of Indian Statistical Institute.

6. **“Bid Security Declaration Form” as per Annexure-A and “Form of Tenderer” as per Annexure-B** shall be submitted to **In-charge, Engineering Unit, P.N. Haksar Bhavan, 1st Floor, Indian Statistical Institute, 203, B. T. Road, Kolkata -700 108** in **“Single Sealed Envelope”** superscripted as **“Bid Security Declaration Form and “Form of Tenderer”**, with following information on or before **25/03/2021 up to 3.00 P.M.:**

- i) NIT Number
- ii) E-tender ID Number
- iii) Name of the Work
- iv) Date of opening of Technical Bid
- v) Name and Address of the Tenderer

7. Online tender documents submitted by intending tenderer shall be opened only of those tenderer, whose **“Bid Security Declaration Form”, “Form of Tenderer” and other information super scribed in the envelope as instructed in para-6 above are found in order.**

8. List of Documents to be scanned (in .pdf format) and uploaded within the period of tender submission:

Part-1 (Technical Bid)

- i) All the documents mentioned in Para 2 (i) and (ii) above
- ii) **“Bid Security Declaration Form” (Annexure - A) stipulated in Para-4 above**
- iii) **“Form of Tender” (Annexure - B) stipulated in Para-5 above**
- iv) Check list as per Annexure - C

Part-2 (Price Bid)

- Price Bid shall be submitted online.

9. Para-8 above shall be complied with by the tenderers without which tenders will be considered as incomplete and is liable for rejection.

10. The tender shall remain valid for a period of **120 (one hundred and twenty) days** from the date of opening of technical bid.

11. The time allowed for completion of the work is stated in the Para-1 above and will be reckoned from the seventh day after the date of issue of work-order.
12. The contractor (successful tenderer) shall maintain the works awarded to him for a period as stated in the Work-Order after completion of the work as certified by In-charge, Engineering Unit. Defects arising from supply of faulty materials, bad workmanship etc. during this period shall have to be repaired/mended at contractor's own cost.
13. The Institute reserves the right to reject any prospective application without assigning any reason and to restrict the list of qualified contractors to any number deemed suitable by it, if too many tenders are received satisfying the laid down criterion.
14. Tenders, which do not fulfil any of the above conditions or are incomplete in any respect, are liable for rejection.

Sd/-

Chief Executive (Administration & Finance)