



# INDIAN STATISTICAL INSTITUTE

203 Barrackpore Trunk Road Kolkata 700108

Tender ID No: CSSC/2020-21/023

Date: 10/02/2021

## NOTICE INVITING TENDER

Tenders are invited from interested suppliers for procurement of the following:

Sl.	Item Description	Quantity
1	Supply of Steel Frame Computer Monitor Holder (as per sample), for CSSC VC Room (big) with the following specifications: Material: Stainless Steel Dimensions (L x B): 22 inches x 14 inches Thickness: 18 Gauge	35

**ESTIMATED TENDER VALUE:** Rs. 24,500/-

**Last Date of Submission of Bid:** 22/02/2021 at 4:00 PM

**Delivery (including completion of installation, if any):**

Within 30 days from the date of Purchase Order or March 31 2021, whichever is earlier.

### MSME Criteria:

An organization having MSME registration of Government of India will get benefit as per MSME relaxation rules.

Your Quotation shall comprise of only one envelope containing both the Technical and Price details. The envelope shall be super scribed with the following:

Tender Enquiry No.: CSSC/2020-21/023 Dated: 10/02/2021 Due on: 22/02/2021

Quotation must be sent in sealed cover either by post or hand delivery to the following address within the deadline mentioned above:

The Head  
Computer and Statistical Service Centre (CSSC)  
Indian Statistical Institute  
203 B.T. Road  
Kolkata 700108.

The quotation will be considered as cancelled if the documents required for the two bids are not submitted in the correct envelopes.

<b>Time Schedule for Tender</b>	
Date of Uploading of NIT	11/02/2021
Bid Submission Starts	12/02/2021
Bid Submission Ends	22/02/2021 (4:00 PM)
Date of Opening of Technical Bid	23/02/2021
Date of Opening of Financial Bid	24/02/2021

**In case the bidder is not a registered supplier of ISI, copies of the following documents must be attached with the Technical bid:**

- i) GST Registration Certificate
- ii) Trade License

An UNDERTAKING about the unconditional acceptance by the bidder of Terms and Conditions as stipulated in the attached document is to be submitted along with the technical bid, in the specified format.

Bids not submitted in the specified format or not accompanied by the requisite undertaking are liable to be rejected.

General Terms and Conditions as well as formats for submission of bids are mentioned in the attached document.



(Deba Prasad Mandal)

Head

Computer and Statistical Service Centre (CSSC)

Indian Statistical Institute

203 B.T. Road

Kolkata 700 108.

Contact No.: 033-2575-3333

E-mail: [csscservice@isical.ac.in](mailto:csscservice@isical.ac.in)

## GENERAL TERMS AND CONDITIONS RELATED TO SUBMISSION OF BIDS

### 1. Penalty for suppression/ distortion of facts

Submission of false document(s) by vendor is strictly prohibited and may be liable for civil and criminal action.

### 2. Validity of the tender

Offer must remain valid for 30 days from the date of opening of the price bid.

### 3. Payment terms

All rates should be quoted in INR only. Offer in any other currency will be rejected. Bids containing clauses like "Rates are subject to exchange rate fluctuations" will be rejected.

Payment will be made after satisfactory receipt of goods and installation, commissioning, testing and completion of all contractual obligations. Partial payment against partial supply within scheduled delivery period will not be admissible.

### 4. Tender Submission

Suitable arrangements for receipt of the sealed tenders during the submission period through conspicuously located tender boxes in the procuring unit/section should be ensured. In case of bulky tender documents, there should be provision in NIT for submission of bids to designated officials by hand.

### 5. Opening of Tender

- i) Bid will be opened by the Internal Audit Section of the Institute.
- ii) Cutting/overwriting/insertions must be accounted for by marking and putting initials.
- iii) During bid evaluation, the tender opener, on behalf of the procuring unit or section may summon bidders and seek clarification/ information or additional documents or original hard copy of any of the documents already submitted. If these are not produced within the stipulated period, the bid may be liable for rejection.
- iv) The procuring unit/ internal audit section will summarize the evaluation of bids in the specified format (<https://www.isical.ac.in/~cpc/nit.php>) and will send the summary sheet along with all technical bids to CSSC for further processing.

### 6. Way Bill/ Road Permit

In case of requirement of Way Bill at the time of delivery, the institute will arrange for obtaining the necessary Way Bill/ Road Permit in the name of the vendor awarded this tender. However, the prescribed entry tax shall be borne by the vendor.

**It is to be noted that the Indian Statistical Institute has Customs Duty Exemption Certificate and reduced GST rates, and the Vendor should make appropriate use of them.**

### 7. Liquidated Damage Clause

The schedules of delivery and installation, commissioning and testing as per Purchase Order are to be strictly adhered to. In case there is delay either in the delivery or successful completion, the vendor shall be liable to pay liquidated damages @ 0.5% of the total value of the purchase order per week or part of a week during which the delivery of such goods is delayed. Where delivery thereof is accepted after expiry of the period mentioned in purchase order the total damages so claimed shall not exceed 5% of the total contract price. Any variation in statutory levies and taxes within

the contractual delivery period shall be borne by the Indian Statistical Institute. Beyond the delivery period, the upward variation of levies and taxes shall be borne by the vendor.

**8. Arbitration Clause**

In the event of any dispute or difference arising out of or in connection with the tender, the same shall be settled amicably by mutual consultation. If such resolution is not possible then the unresolved disputes or differences shall be referred to Arbitration as per the *Indian Arbitration and Conciliation Act, 1996*. It shall be subject to Kolkata (Calcutta) Jurisdiction only.

- 9. The Central Purchase Committee, Indian Statistical Institute, Kolkata, reserves the right to cancel the tender at any time without assigning any reasons whatsoever thereof. While rejecting/recalling tenders, the authority must record clear, logical reasons for any such action on the file.**

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**UNDERTAKING BY THE TENDERER  
FOR  
ACCEPTANCE OF TERMS AND CONDITIONS OF TENDER**

(On the letterhead of the Bidder)

**Ref: e-Tender ID No:** \_\_\_\_\_ **dated** \_\_\_\_\_

**Date:** \_\_\_\_\_

I/We undertake that I/we have carefully gone through the Notice Inviting Tender, other tender documents mentioned therein, and I/we will abide by them. We also agree to accept corrigendum/corrigenda that may be published in future. My/our tender is offered taking due consideration of all factors, and if the same is accepted, I/we promise to abide by the stipulation of the tender documents, and complete the work to the total satisfaction of the \_\_\_\_\_ <Name of the Indenting Unit/Section>, Indian Statistical Institute, Kolkata - 700108.

My/our offer will remain valid for 30 days from the date of opening of tender.

I/we further undertake that the information submitted in this tender is true and correct in all respects and I/we hold my/our responsibility for the same.

I/We also certify that the price being quoted is lower than Maximum Retail Price (MRP) / Original Equipment Manufacturer (OEM) Price, whichever is applicable.

I/we shall be responsible for rejection and/or cancellation of contract if the goods supplied are not up to the mark. I/we shall be liable for legal proceedings if the material supplied is found sub-standard or not in accordance with the specification published in the tender.

**Signature of the Tenderer with seal & date**

**Name of the Tenderer:**

**Postal Address:**

**Mobile Number:**

**Landline Number:**

**Email ID:**



**Report ID:** GEM/GARPTS/11022021/L9L0KJY00DOR

**Report Name:** Non availability of Computer Monitor Holder (Big)

**Generated By:** Saumya Halder , NA , Ministry of Statistics and Programme Implementation

**Generated On:** 11/02/2021

**Valid till:** 13/03/2021

### **GeM Availability Report and Past Transaction Summary**

GeM Availability Report and past transaction summary report is generated based on the specifications searched by the Buyer. The specification may be modified appropriately for searching relevant categories on GeM. Buyer may navigate to GeM category page by clicking on the category link to view category specifications and products/services available in the category.

*Order Count and Order Value displayed is on a cumulative basis since GeM inception.*

#### **1. Search String: Computer Monitor Holder**

Search type: Product

1. There are categories available on GeM matching your requirements (as listed here). You can create a bid on GeM with a product closest matching your required specifications and add additional parameters in specifications through Corrigendum using RMS functionality.
2. If you feel that category TP needs updating you can submit category updating request also through RMS.
3. If you do not want to use any of the above option and want to proceed for procurement outside GeM, please suggest the specifications of the required product for creation of new category on GeM for future procurement.

Search Result: Category available/suggested on GeM but marked as "not matching requirements" by the buyer with undertaking as under:

*It is certified that I have thoroughly checked all probable categories suggested by GeM and I am satisfied that the product required is not covered / does not fall in any of the suggested categories and can not be procured under any of these categories even after inclusion of List of Values( LOV) wherever possible in category specifications of suggested categories. It is also certified that the technical specification requirement are such that these can not be covered even by adding specification parameters using ATC in any of the GeM suggested categories. This is a one-time requirement hence new category creation is not proposed / or requirement is recurring but request for new category creation will be submitted separately post generation of GeMARPTS.*

		<b>Order Count</b>	<b>Order Value (in Lakhs)</b>
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<b>Category Name</b>	<b>Catalog Count</b>	<b>Direct Purchase</b>	<b>Reverse Auction</b>	<b>Bid</b>	<b>Direct Purchase</b>	<b>Reverse Auction</b>	<b>Bid</b>
Gouging holder	2	3	0	0	0	0	0
Computer Paper-IS 12766, IS 9055, IS 1060, IS 1064	4,458	10,522	77	742	2,695	349	1,834
Computer Table	2,998	4,976	21	316	1,221	22	293
Universal Category	28,207	0	35	201	0	1,980	7,953
Computer Printers	564	17,128	359	3,479	5,531	1,618	6,701
Executive Computer Table	3,154	5,649	31	405	3,004	41	493
computer kiosk	811	358	8	123	872	8	294
Electronic Lectern	1,638	1,093	32	304	2,604	253	1,335
Double brush holder & Brush Holder (BHEL)	0	0	0	0	0	0	0
Contamination monitor	0	0	0	0	0	0	0